

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, April 16, 2018 6:30 pm

Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, April 16, 2018, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Brandon Baker, Jere Day, Sarah Ploeger, Todd Quaintance, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

2. Change in Assignment or Replacement

- d. Hire Breanna Mehrwerth, Lifeguard & WSI (addition)
- e. Hire Indigo Bistrup Peterson, Lifeguard & WSI (addition)
- f. Hire Maria Burns, Lifeguard & WSI (addition)
- g. Hire Ellie Hartung, Lifeguard & WSI (addition)
- h. Hire Chloe Hendrickson, Lifeguard & WSI (addition)
- i. Hire Ellie Schindeldecker, Lifeguard & WSI (addition)
- j. Hire Damian Fish, Grade 7 & 8 Golf Coach (addition)

3. Resignations / Retirements / Seasonal Layoff / Termination:

- b. Accept the resignation of Rachel Sichler, Wrap Around Care/Kids Town Aide (addition)
- c. Accept the resignation of Ellie Hartung, Kids Town Aide (addition)
- d. Accept the resignation of Dave Dillan, Grade 8 Boys Basketball Coach (addition)

G. Approve Adding a Grade 7/8 Golf Coach (addition)

Motion by B. Baker, second by A. Struffert, to approve the agenda with the above changes. Motion carried.

Public Forum

Nicole Nelson, a representative of the Robotics team, presented reasons on why robotics should be a school activity.

Committee Reports

T. Truebenbach reported the Employee Relations Committee met on March 20 for updates on wellness, health insurance/benefits, staff development, teacher development and evaluation, and finding ways to create a positive work environment. J. Day reported the committee met on April 9 to review potential work environment surveys for creating a survey that will be distributed to staff at the end of the school year.

S. Ploeger reported the Student Achievement Committee met on March 20 for updates on Worlds Best Workforce, curriculum, Title, assessment, Rum River Cooperative, ECMECC, ALC, and CTE. They are developing a committee mission statement to base efforts.

B. Baker reported the Community Relations Committee met on March 22 to discuss bond referendum and district communications.

B. Baker reported the Finance Committee met on March 27 to review the revised FY17-18 budget.

A. Struffert reported the Policy Committee met on March 27 to review policies.

J. Larson reported the Committee of the Whole met on April 9 for budget additions presentations.

Presentations

Superintendent Truebenbach and Dan Hoffman from Nexus Solutions presented the positive referendum Review and Comment received from the Commissioner of the Minnesota Department of Education.

Consent Agenda

Motion by A. Struffert, second by B. Rensenbrink, to approve the consent agenda. T. Quaintance requested to pull the addition of Grade 7/8 Golf Coach at 4.5%. B. Baker made a friendly amendment to have the item considered independently under Items on Which Board Discussion and Action is Requested. A. Struffert and B. Rensenbrink accepted the friendly amendment to move the item.

- Approval of the minutes from the March 19, 2018 Regular Meeting
- Approval of check numbers 645323 through 645548 and wire transfers
- Approval of the transfers from MN Trust to First National Bank: \$400,000 on 3/1/18, \$400,000 on 3/2/18, \$700,000 on 3/15/18; \$600,000 on 3/29/18
- Hire Alyssa Weyer, Long Term Substitute for Tarah Kipka, BA, Step 1, \$8,359.34, effective March 28 – May 24, 2018
- Return from extended leave of absence, Mary Freeberg-Wilson, Special Education Teacher, effective 2018-2019 school year
- Certification increase for Linda Moyer, Food Service – Level 1, additional \$.25/hour (\$17.48/hour), effective March 16, 2018
- Hire Breanna Mehrwerth, Lifeguard (\$9.65/hour), WSI (\$9.95/hour), hours vary – as needed, effective June 4, 2018-June 4, 2019
- Hire Indigo Bistrup Peterson, Lifeguard (\$9.65/hour), WSI (\$9.95/hour), hours vary – up to 38 hours/week, effective June 4, 2018-June 4, 2019
- Hire Maria Burns, Lifeguard (\$9.65/hour), WSI (\$9.95/hour), hours vary – up to 38 hours/week, effective June 4, 2018-July 26, 2019
- Hire Ellie Hartung, Lifeguard (\$9.65/hour), WSI (\$9.95/hour), hours vary – up to 38 hours/week, effective June 4, 2018-June 4, 2019
- Hire Chloe Hendrickson, Lifeguard (\$9.65/hour), WSI (\$9.95/hour), hours vary – up to 38 hours/week, effective June 4, 2018-June 4, 2019
- Hire Ellie Schindeldecker, Lifeguard (\$9.65/hour), WSI (\$9.95/hour), hours vary – up to 38 hours/week, effective June 4, 2018-June 4, 2019
- Hire Damian Fish, Grade 7 & 8 Golf Coach, BA+20, Step 1, \$1841.09, effective April 9, 2018
- Accept the resignation of Nichelle Karas, Elementary Teacher, effective May 25, 2018
- Accept the resignation of Rachel Sichler, Wrap Around Care/Kids Town Aide, effective April 26, 2018
- Accept the resignation of Ellie Hartung, Kids Town Aide, effective May 7, 2018
- Accept the resignation of Dave Dillan, Grade 8 Boys Basketball Coach, effective April 13, 2018
- Accept leave request for Val Tesch, March 16 – April 15, 2018
- Extend leave request for David Wedin, Elementary Teacher, through the 2018-2019 school year
- Name Steve Voshell as LEA Representative 2018-2019 in Filling Application Under Public Law 107-110
- Approval of official Milaca logo and pantone colors

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported the CTE students toured St. Cloud Technical College and DCI Incorporated; Senator Klobuchar toured the Agricultural Department and met with FFA members; high school conferences update; highlighted upcoming high school events.

The Elementary Principal is developing the building schedule and classroom assignments for next year; participating in a culturized book study with Mr. Wedin and Mr. Meyer as a focus for next year planning; Mr. Meyer will take the lead on planning for summer Targeted Services and Extended School Year programs; Milaca won the Tiger/Wolf Reading Challenge for the second year; three teachers attended a ADSIS workshop.

The Curriculum and Instruction Coordinator provided updates on testing, Worlds Best Workforce, and the Morlaca collaborative.

The Assistant Principal of Student Activities reported on the spring activities weather delays; spring activities participation numbers have increased over prior years; 2019-2020 Granite Ridge Conference changes include Zimmerman and Becker working toward moving into the Mississippi A conference; Granite Ridge is reaching out to schools to increase their membership.

The Community Education Director/Facilities Manager reported the summer brochure is scheduled to be mailed the week of April 23; implementing the Hillyard CCap proposal for more effective cleaning and equalize the workload.

The Business Manager presented the FY18 revised budgets; reported the FY19 capital equipment budget, FY19 preliminary budgets, and FY19 10-year capital plan are in process; accepting bids for the FY19 student built house; summer lunch program is approved; Milaca has received 2018 School Finance Award for 2017 fiscal reporting; and presented the financial picture of the district.

Superintendent Truebenbach elaborated on the summer lunch program. During the summer, anyone under the age of 18 can have a free breakfast and free lunch served at the school. Adult meals will be available at the cost of \$2.25 for breakfast and \$4.00 for lunch.

Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by B. Baker, second by B. Rensenbrink, to approve the FY 2018-19 capital equipment budget proposal in the amount of \$207,259. Motion carried.

Motion by B. Baker, second by A. Struffert, to approve the FY 2017-18 revised budget. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve the resolution relating to the termination and nonrenewal of the teaching contract of Megan Moulton, a probationary teacher. Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by S. Ploeger, second by J. Day, to approve the budget addition of a 1.0 FTE Student Support Position in the amount of \$66,000. B. Rensenbrink made a motion to table definitely until next regular school board meeting and proceed with posting the position, second by J. Day. Motion carried to table definitely until the next regular school board meeting.

Motion by A. Struffert, second by B. Rensenbrink, to approve the budget addition of a 1.0 FTE Elementary Special Education Teacher in the amount of \$55,000. B. Baker made a motion to table definitely until next regular school board meeting, second by S. Ploeger. Roll call vote. Those voted in favor: B. Baker, S. Ploeger, T. Quaintance, B. Rensenbrink, J. Larson. Those voted against: J. Day, A. Struffert. Motion carried to table definitely until the next regular school board meeting.

Motion by B. Baker, second by B. Rensenbrink, to approve the budget addition for high school intervention support, \$15,000. Motion carried.

Motion by B. Baker, second by T. Quaintance, to approve the addition of an assistant grade 7/8 golf coach at 3.0%. Motion carried.

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach encouraged board members to consider attending the May 2 Community Workshop; communicating consistently on social media regarding the referendum and good things happening in schools; will meet with Beth Crook regarding the Family Ties program; budget planning process continues; will meet with legislators on April 19; highlighted upcoming events; scheduled 6:00 p.m., May 14, special board meeting to canvass the election results; scheduled 5:30 p.m., May 7, Committee of the Whole meeting; shared the first referendum video.

Superintendent Truebenbach thanked the bus drivers for getting the students to school safe over the long winter and the spring activities coaches and advisors for their patience during spring weather delays.

Board Member Items:

B. Baker expressed concerns regarding the non-renewal of the science position that was approved in April.

J. Larson requested a presentation at the May meeting outlining the reallocation of staff after the budget.

J. Larson has heard comments regarding a parcel of school owned land and would like a realtor to assess its value.

J. Larson would like the board to review the process of adding coaching/advising positions to the C-schedule.


The board reviewed the Student Activities Accounts.

The board reviewed the first reading of the following policies: Policy 515 – Protection and Privacy of Pupil Records, Public Notice 515, Policy 516 – Student Medication, Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System.

Motion by T. Quaintance, second by B. Baker, to adjourn the meeting. Motion carried.

The meeting adjourned at 8:39 p.m.

Respectfully submitted,



Chairperson

May 21, 2018

Date



Clerk

May 21, 2018

Date